

Post Warranty Alteration Form

Date: _____

Project #: _____ or Warranty #: _____ Exp. Date: _____

Building Identification: _____

Building Address: _____

Owner: _____

Type of Post Warranty Alteration:

- General Roof Alterations
- Garden Roof System
- Photovoltaic (PV) Installation

General Alterations or Garden Roof projects only:

Thank you for your notice of alterations to the warranted GenFlex roof system on the above referenced building. All attempts should be made to involve the original installing contractor to make the necessary repairs. Only currently licensed GenFlex contractors are permitted to perform alterations and repairs to a warranted roof system.

GenFlex reserves the right to require a Post Warranty Alteration (PWA) inspection upon review of the submitted documents. The purpose of the PWA Inspection is to verify new membrane flashings or other membrane-related alterations comply with GenFlex’s written repair recommendations. The charge for a required inspection is \$750.00, payable to GenFlex Roofing Systems. **No payments will be accepted prior to the issuance of a GenFlex invoice.** The invoice will be directed to the owner listed on the warranty unless a third party is responsible for payment and separate billing information has been provided.

GenFlex requires the following information in order to update the existing warranted project, and for the existing warranty to remain in full force:

GenFlex Contractor’s Name: _____

GenFlex Contractor’s License #: _____

I certify the following is attached to this document: (all boxes must be checked)

- GenFlex license number and name of contractor performing repairs
- Before and After photos clearly showing scope of work performed
- Submit description of work performed including all flashing and/or other details used
- Roof Drawing indicating location of Alterations or Additions

Alterations over \$10,000.00 YES NO

Photovoltaic (PV) projects only:

This form and all requested information should be submitted **after** the PV installation has been completed. An inspection by a GenFlex Representative **may** be required upon review of the submitted documents and completion photos. The purpose of the PWA Inspection is to verify new membrane flashings or other membrane-related alterations comply with GenFlex’s written repair recommendations. **GenFlex does not perform pre-installation inspections of PV projects.**

I certify the following information is attached to this document: (all boxes must be checked)

- Name of PV Manufacturer
- Drawing to include proposed PV layout and Roof Plan
- Overburden waiver completed and signed by the Building Owner ONLY
- PV rack manufacturer’s detail drawing for the installed PV system.
- PV Install completion date
- Proposed protection/slip sheet materials

Name of Submitter

Date

Representative of (Company)

E-mail

Upon successful review of the completed work and receipt of the content of this form, the existing warranty will remain in full force. Failure to follow the procedures outlined in this document, including failing to notify GenFlex, may disrupt your warranty coverage on this project. GenFlex has the right to rely on the information submitted with this form, and submittal of this form is authorization for GenFlex to review the submitted material. The person submitting this form has the requisite power and authority to submit the information and make the request(s) via this form.

**** Please submit this form and all required documentation and photos to warrantyclaims@bfusa.com. ****

FAILURE TO FOLLOW THE PROCEDURES OUTLINED ABOVE, INCLUDING NON-NOTIFICATION TO GENFLEX, MAY DISRUPT WARRANTY COVERAGE.



GenFlex Roofing Systems
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